

# Eugenio María de Hostos Community College

## Faculty Report Form for Suspected and/or Adjudicated Incidents of Academic Dishonesty

It is necessary to complete this form to report any instance of suspected and/or adjudicated academic dishonesty. Make a copy for your records and forward the original, along with copies of all available supporting documentation, to the:

**Academic Integrity Official** (the Provost and Vice President of Academic Affairs)

Instructor Name: \_\_\_\_\_ Dept.: \_\_\_\_\_

Tel. No.: \_\_\_\_\_ Email: \_\_\_\_\_

Course: \_\_\_\_\_ Section: \_\_\_\_\_ Semester: \_\_\_\_\_

Student Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Date of Incident: \_\_\_\_\_ Type of Incident:  Cheating  
 Plagiarism  
 Other

Explanation of the Incident:

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Did the student admit to the charge of cheating, plagiarism or other act of academic dishonesty?  
Yes \_\_\_ No \_\_\_

Explanation:

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Have you resolved the matter informally? Yes \_\_\_ No \_\_\_

If yes, how?  A failing grade on the exam/paper  
 A failing final grade  
 Other (please explain) \_\_\_\_\_

If no, do you advocate further action by the college? Yes \_\_\_ No \_\_\_

Referral to the Academic Integrity Subcommittee of the Academic Standards Committee

Referral to Faculty Student Disciplinary Committee

Signature of Faculty Member \_\_\_\_\_ Date \_\_\_\_\_

Adjudication \_\_\_\_\_

Signature of Adjudicator \_\_\_\_\_