

MEMORANDUM

TO: Hostos Community College Division Leaders
FROM: Sr. Vice President Esther Rodríguez-Chardavoyne
DATE: April 7, 2020
SUBJECT: Budget for Remainder of FY 2019-2020

During an emergency call with Chancellor Matos Rodríguez on Friday, April 3, 2020, the community college presidents received notice that \$20 million must be returned to the Office of the Mayor of the City of New York by June 30, 2020. While Central Office has promised to provide half that amount, the community colleges are collectively expected to fund the remaining \$10 million; Hostos Community College will need to contribute \$1 million as its share of that total.

To meet this challenge, I have taken the initial step of removing the remaining OTPS budget allocations from every divisions. Any requisitions that are entered from this date forward will therefore be subject to direct approval by the Budget Office, and only urgent expenditures will be permitted. I recognize that the divisions may have obligations including rent, critical projects, or contracts; these will continue to be funded for the remainder of FY 2019-2020. Additionally, college assistants may be paid through June 30, 2020 provided your division has sufficient funding, but there are no additional funds available to keep college assistants on payroll beyond their encumbered hours supported by budget allocations.

These measures apply solely to FY 2019-2020. I anticipate an increased loss of funding in FY 2020-2021, and expect to have a conversation with each of your areas regarding PS and OTPS allocations for the coming year, including the possibility of a hiring freeze.

As always, if you wish to speak with me further regarding this matter, you may call my office.

CC: President David Gómez
Fanny Dumancela
Ken Acquah
Kevin Carmine